



**TWENTY-SECOND JUDICIAL CIRCUIT COURT OF MISSOURI**

**NOTICE**

**TO:** Rules Committee

Honorable David C. Mason  
Honorable Bryan L. Hettenbach  
Honorable Jason M. Sengheiser  
Honorable Katherine M. Fowler  
Honorable Rochelle M. Woodiest  
Honorable Heather J. Hays  
Honorable Catherine A. Dierker

**FROM:** Honorable Joan L. Moriarty, Chair

**DATE:** January 19, 2024

**RE:** Rules Committee Meeting – January 31, 2024

A session of the Court's Rules Committee will be held on Wednesday, January 31, 2024 at 12:00 pm in the Civil Courts Building, Court En Banc Room, 12<sup>th</sup> floor.

The Agenda is as follows:

1. Review of Local Court Rule 100.11.2, Court Administrator Qualifications
2. Discussion of job descriptions: Court Administrator and Assistant Court Administrator

cc: Judges and Commissioners of the 22<sup>nd</sup> Judicial Circuit  
Amanda M. Sodomka, Acting Court Administrator  
Thomas L. Kloeppinger, Circuit Clerk